



Since 1977 we have been a leading international reinsurer that combines global reach with local decision making to deliver first class solutions. Our customer and broker relationships are based on years of trust and experience. We have a flat organization structure that combines a strongly rated balance sheet with a willingness and ability to pay claims consistently. We operate through a network of 23 offices globally and proudly take a hands-on approach to write every product in every jurisdiction with a promise not to compete with our clients.

Our Vision Is to be the first-choice provider of reinsurance to our clients worldwide. We strive to create unmatched value for our customers, colleagues, business partners, and shareholders as we contribute to the growth of sustainable, prosperous communities. We achieve this through our Core Values:

*Experience
Expertise
Accessibility
Strength
Integrity*

*The foundation of our trust-based relationships
The basis of our timely, value added insight and support for our customers
All lines of business, all over the world
An ability and willingness to pay claims
We do not compete with our customers*

We have the following job opportunity available in our **New York City** office:

Fast Track Examiner

Description

Fast Track Examiner will report to the VP, Claims Manager and perform the following task:

- Follow designated Fast Track workflow.
- Review and handle fast track claim documents, including mail and financial transactions within the unit's authority of \$75,000.
- Complete appropriate running notes, including appropriate calculations for financial transactions.
- Complete supplemental tab with a synopsis of claim file updates.
- Process all fast track mail within unit's time parameters.
- Return all miss-coded fast track DMS documents and files to claim staff that don't adhere to fast track guidelines.
- Update all CAT II errors in TIRS and notify Fast Track manager of all CAT I issues so they can be remedied.
- Update file and complete closing information on claim detail 2 for all FT closings.
- Secure all DMS documents that contain personal and private information.

Requirements

- Bachelor's degree.
- Work and claims handling experience.
- Good written and oral communication skills.
- Microsoft Excel and Word proficiency.

For immediate and confidential consideration, please email your resume to careers@transre.com. We are an Equal Opportunity Employer (EOE) and we support diversity in the workforce.

