



## About Us

Since 1977, TransRe' vision has been to deliver the capacity and expertise necessary to contribute to the sustainable growth of prosperous communicates worldwide.

## Our Mission

Our mission is to be the first- choice provider to reinsurance to our customers, based on:

<b>Experience</b>	the foundation of our long term, trust-based relationship is built on long tenured leadership in every line in every region.
<b>Accessibility</b>	our global network of local support for all property and casualty lines of business.
<b>Strength</b>	the cornerstone of our ability and willingness to pay claims.
<b>Innovation</b>	to track record of collaboration and service delivery to support your sustainable profitable growth.
<b>Expertise</b>	the basis of our timely, value-added insight and offerings.
<b>+ Resilience</b>	we exist to improve the resilience of communities worldwide, through our products, our people and our partnerships

We have the following remote job opportunity:

### **Summer Intern - Claims**

#### **Description**

In this role, the intern will have a variety of responsibilities on the Claims team:

- Reviewing the coding of claims by policy type and loss details while making any necessary date corrections
- Analyzing claims language to discern whether proper information has been attributed to a certain claim classification
- Processing electronic mail
  - Sort & assign mail
  - Use our Document Management System (DMS) to attach and code the mail electronically to the appropriate claim file
  - Creations: Identify the correct treaty/certificate number that the mail identifies. Enter the appropriate data fields as required in TIRS (an internal application).
- Sending acknowledgement letters
- Performing various clerical functions associated with Reinsurance Claims

The ideal candidate will possess the following:

- Excellent computer skills including Microsoft Word and Excel
- Ability to analyze text to discern claims facts and select proper information

## Our Values

*We support diversity in the workplace. We are an Equal Opportunity Employer.*



To achieve our Vision and Mission, we maintain a culture of the highest ethical standards. We treat our employees and customers fairly. We stand behind our products and services. We act with:

<b>Integrity</b>	work honestly, to enhance TransRe's reputation.
<b>Respect</b>	value all colleagues. Collaborate actively.
<b>Performance</b>	we reward excellence. Be accountable, manage risk and deliver TransRe's strengths.
<b>Entrepreneurship</b>	seize opportunities. Innovate for and with customers.
<b>Customer Focus</b>	anticipate their priorities. Exceed their expectations.

*Interested in applying for this role? Please visit our [Careers Page](#) to apply!*